

# CAITLYN CONNELLY

(908) 472 0195 ✨ caitlynconnelly@gmail.com ✨ caitlynconnelly.com

## ABOUT ME

I'm an organized, proactive Script Coordinator, looking for opportunities to expand into writing for animation.

## EXPERIENCE

**Script/Story/Edit Coordinator — Feature** May 2022—Present

*Nickelodeon Animation* | Burbank, CA

- Prep and line script for production and scratch VO record sessions
- Conform script to screening outputs and distribute to execs
- Take notes for story artist launches and brainstorming sessions

**Production Coordinator — The Casagrandes** Sept 2021—June 2022

*Nickelodeon Animation* | Burbank, CA

- Led episode shipments to vendor studio and managed incoming requests
- Completed storyboard breakdowns for characters and backgrounds
- Assisted in the interview process for production candidates

**Production Assistant — The Casagrandes** May 2021—Sept 2021

*Nickelodeon Animation* | Burbank, CA

- Distributed design handouts for artists across all stages of production
- Imported asset breakdowns to FileMaker Pro

**Production Assistant Intern** Jan 2020—May 2020

*Sesame Street* | New York, NY

- Led set tours for special guests, stakeholders and talent
- Worked closely with Script Assistant in script distribution and revision

**Creative Promotions — Animation Intern** Jan 2019—May 2019

*Nickelodeon* | New York, NY

- Produced video for SpongeBob social, which earned 600k+ views
- Assisted production on shoots, VO recordings and launch events

## EDUCATION

**The College of New Jersey**

School of Arts and Communication | Ewing, NJ

BA Interactive Multimedia, GPA 3.9

## SKILLS

- ✨ Script formatting
- ✨ Script distribution
- ✨ Note tracking
- ✨ Organization
- ✨ Final Draft
- ✨ Storyboard Pro
- ✨ Adobe Suite
- ✨ Microsoft Office